





### **ESTATE ANALYSIS QUESTIONNAIRE**

#### \*\*\*CONFIDENTIAL LEGAL PLANNING INFORMATION\*\*\*

This form is extremely important. Your accuracy and completeness in responding will help our firm to best represent you. *Please list all names as they would appear on legal documents. Include full address and phone number where indicated.* If any section is not applicable to you, please indicate "N/A." If you are uncertain regarding how to answer any of the questions contained in this document, please feel free to contact an attorney in the firm.

We acknowledge that the information contained herein will be used by Culp Elliott & Carpenter, PLLC solely for the preparation of our estate planning documents, and that the information is correct and complete.

Signature:	Date:	Date:	
Signature:	Date:		

#### PERSONAL DATA

Husband:	Wife:
Name:	Name:
Address:	Address:
Home Phone:	Home Phone:
Cell Phone:	Cell Phone:
Business Phone:	Business Phone:
Preferred #: Home □ Cell □ Business □	Preferred #: Home □ Cell □ Business □
Date of Birth:	Date of Birth:
U.S. Citizen: Yes □ No □	U.S. Citizen: Yes □ No □
If no, please note country of citizenship:	If no, please note country of citizenship:
Soc. Sec. #:	Soc. Sec. #:
Email:	Email:
Resident of current state since	Resident of current state since
Other states in which you have resided:	Other states in which you have resided:
Date of Marriage:	Date of Marriage:
Prior marriage(s)? Yes □ No □	Prior marriage(s)? Yes □ No □

#### **YOUR FAMILY**

#### CHILDREN OF BOTH HUSBAND AND WIFE

Name:	Date of Birth:	
Please list full legal names of any children of this child:		
Name:	Date of Birth:	
Please list full legal names of any children of this child:		
Name:	Date of Birth:	
Please list full legal names of any children of this child:		
Name:	Date of Birth:	
Please list full legal names of any children of this child:		

#### **YOUR FAMILY**

#### CHILDREN OF HUSBAND OR WIFE SEPARATELY

Name:	Date of Birth:	
Child of: Husband □ Wife □		
Please list full legal names of any children of this child:		
Name:	Date of Birth:	
Child of: Husband □ Wife □		
Please list full legal names of any children of this child:		
Name:	Date of Birth:	
Child of: Husband □ Wife □		
Please list full legal names of any children of this child:		
Name:	Date of Birth:	
Child of: Husband □ Wife □		
Please list full legal names of any children of this child:		

#### **OTHER BENEFICIARIES**

## Include anyone you may designate to receive a portion of your estate

(e.g. parents, siblings, charities).

Husband:	Wife:
Name:	Name:
Address:	Address:
Relationship:	Relationship:
Name:	Name:
Address:	Address:
Relationship:	Relationship:
Name:	Name:
Address:	Address:
Relationship:	Relationship:

#### **HEALTH CARE POWER OF ATTORNEY**

If you become unable to make medical decisions for yourself, list who you want to make those decisions on your behalf. (List in order of priority; include your spouse, if desired.)

Husband:	Wife:
1. Name:	1. Name:
Address:	Address:
Home Phone:	Home Phone:
Cell Phone:	Cell Phone:
Work Phone:	Work Phone:
2. Name:	2. Name:
Address:	Address:
Home Phone:	Home Phone:
Cell Phone:	Cell Phone:
Work Phone:	Work Phone:
3. Name:	3. Name:
Address:	Address:
Home Phone:	
Cell Phone:	Cell Phone:
Work Phone:	Work Phone:

#### FINANCIAL POWER OF ATTORNEY

If you become unable to make financial decisions on your own behalf, who would you want to do so? (List in order of priority; include your spouse, if desired.)

Husband:	Wife:
Primary:	Primary:
Successor:	Successor:
TRUSTEE AND SUCCE	ESSOR TRUSTEE(S) OF REVOCABLE TRUSTS
responsible for managing the tru Substantial fiduciary duties are inv person establishing the trust will be	Ids title to the assets on behalf of the trust. A trustee is stassets and for overseeing the operation of the trust volved with accepting the responsibilities of a trustee. The the initial trustee. Successor trustees assume their fiduciary of the previous trustee. (List in order of priority; include you
Husband:	Wife:
First Successor:	<u>First Successor</u> :
Second Successor:	Second Successor:

#### EXECUTOR AND SUCCESSOR EXECUTOR OF WILL

Please list in order of priority.

Husband:	Wife:
Primary:	Primary:
Successor:	Successor:
GUARDIAN AND SUCCESS	OR GUARDIAN FOR MINOR CHILDREN
Primary:	
Relationship:	
Successor:	
Relationship:	

#### MISCELLANEOUS INFORMATION

1. Are you expecting a significant inheritance? Yes □ No □		
2. Have you ever created a Trust? Yes □ No □		
3. Are you a beneficiary or trustee of any Trust? Yes □ No □		
4. Are you a holder of a power of appointment established under any Trust? Yes □ No □		
5. Have you previously executed any of the following documents (please check those that apply)?		
<u>Husband:</u>	Wife:	
Revocable Trust	Revocable Trust	
Last Will and Testament	Last Will and Testament	
Power of Attorney	Power of Attorney	
Living Will	Living Will	
Health Care Power of Attorney □	Health Care Power of Attorney □	
Premarital Agreement	Premarital Agreement	
Post-marital Agreement	Post-marital Agreement	
6. Have you ever filed a gift tax return? Yes □ No □		
7. Do you have a current financial statement? Yes no, please complete the section entitled "Financial I	5 7 1	
8. Do any of your spouse, children, grandchildren or other beneficiaries have a mental or physical disability that may entitle them to receive government benefits? Yes   No		

#### FINANCIAL INFORMATION

ASSETS:	Husband	Wife	Joint
Cash			
Notes / Mortgages Receivable			
Accounts Receivable			
Bonds			
Stocks and Mutual Funds		_	
Closely -held Bus. Interests		_	
Real Estate		_	
Insurance		_	
Emp. Benefits/ Retirement Plans			
Miscellaneous			
TOTAL ASSETS:			
LIABILITIES:			
Real Estate Mortgages			
Notes Payable			
Other Loans			
Tax Liabilities		_	
Other Obligations		_	
TOTAL LIABILITIES:			
NET WORTH: (Total Assets minus Total Lia	bilities)		
ANNUAL INCOME: Salaries, Bonuses, Commissions			

#### **INSURANCE POLICIES**

Husband:	Wife:
Company:	Company:
Policy #:	Policy #:
Owner:	Owner:
Beneficiary(ies):	Beneficiary(ies):
Face Amount: \$	Face Amount: \$
Term $\square$ Whole Life $\square$ Universal $\square$ Variable $\square$	Term □ Whole Life □ Universal □ Variable □
Company:	Company:
Policy #:	Policy #:
Owner:	Owner:
Beneficiary(ies):	Beneficiary(ies):
Face Amount: \$	Face Amount: \$
Term □ Whole Life □ Universal □ Variable □	Term □ Whole Life □ Universal □ Variable □
Company:	Company:
Policy #:	Policy #:
Owner:	Owner:
Beneficiary(ies):	Beneficiary(ies):
Face Amount: \$	Face Amount: \$
Term □ Whole Life □ Universal □ Variable □	Term □ Whole Life □ Universal □ Variable □

#### RETIREMENT ACCOUNTS

Husband:	Wife:
IRA $\square$ 401K $\square$ Pension $\square$ Profit Sharing $\square$ Annuity $\square$	IRA $\square$ 401K $\square$ Pension $\square$ Profit Sharing $\square$ Annuity $\square$
Approximate Value: \$	Approximate Value: \$
Beneficiary(ies):	Beneficiary(ies):
IRA $\Box$ 401K $\Box$ Pension $\Box$	IRA □ 401K □ Pension □
Profit Sharing   Annuity	Profit Sharing □ Annuity □
Approximate Value: \$	Approximate Value: \$
Beneficiary(ies):	Beneficiary(ies):
IRA $\square$ 401K $\square$ Pension $\square$	IRA □ 401K □ Pension □
Profit Sharing   Annuity	Profit Sharing □ Annuity □
Approximate Value: \$	Approximate Value: \$
Beneficiary(ies):	Beneficiary(ies):

# Please list any other advisors who assist you in your estate, financial, or insurance planning (e.g. financial planners, accountants, life insurance agents)

Name:			
Firm Name:			
Address:			
Telephone:			
Name:			
Firm Name:			
Address:			
Telephone:			
Name:			
Firm Name:			
Address:			
Telephone:			

#### CHECKLIST OF DOCUMENTS TO BRING TO THE INITIAL CONFERENCE

For the initial conference, please bring with you the following documents, if available (these documents are not required, but will enable us to discuss and analyze your estate planning needs more efficiently and precisely):

- 1. Copies of wills, trusts, financial powers of attorney, health care powers of attorney, and any other ancillary estate planning documents;
- 2. Copies of any premarital or post-marital agreements;
- 3. Copies of any and all trusts in which you are a beneficiary, grantor, or hold a power of appointment;
- 4. Copy of your most recent federal income tax return;
- 5. Copies of gift tax returns (Form 709), if any.
- 6. Beneficiary designation forms for life insurance policies and retirement accounts.

Thank you for	giving us the	opportunity to	assist you wi	th your estate	planning needs.	We look forward t	o working with
you.							

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